

President Laurie Janus called the meeting to order at 9:38am with 19 people in attendance. A meeting attendance sheet is attached.

Meeting Minutes:

1. The previous meeting minutes were reviewed and approved as written.

President Report - Laurie Janus:

1. Laurie advised that we would have a General PTA Meeting on Thursday, April 23 at 6:20pm. This meeting will be held just before the Informance in order to vote on the Slate of Nominations for the 2009/2010 PTA Board.

1st-Vice-President – Kristy Garr (absent):

1. The proposed Slate of Nominations is attached and will be presented for a vote at the upcoming General Meeting on Thursday, April 23.

Treasurer Report – Irene Oster:

1. A copy of the current budget report is attached. Our checking account has a balance of \$36,901.38 and our savings account balance is \$10,993.44.

Secretary Report – Candy Richards:

1. Candy Richards advised that she had an idea that can hopefully be implemented in the upcoming school year. Since the third through fifth grade teachers do not have Teaching Assistants (TA's), we could create a volunteer group who could assist with classroom needs (copying, cutting, etc.). Candy shared that when her son was in pre-school parents would check a "work bin" in which teachers put envelopes with instructions on what they needed (i.e., copying, cutting, etc.). Parents could check the bin when they had time and assist at their leisure. There would be a due date on the envelope and when the work was completed it would be placed in the "complete/return" bin. Parents could help during school hours, while waiting in carpool or even at home. Mrs. Thomas stated that her old school had helpers called the "Busy Bee's" who helped teachers with copying needs.

VP of Communications – Dawn Carson:

1. Carolyn Nelson stated that any material for the Newsletter needs to be submitted.

VP of Membership/Volunteers – Janie Thomas (absent):

1. No report.

VP of Services-Amy Bauer (absent):

1. Kelly Busbice asked some questions regarding the matching grants for the shade structures. Mrs. Thomas shared that the first shade structure would be installed by July 1. Mrs. Thomas advised that she would have funds available for the next shade structure after July 1. She will attempt to get the company to bill for 2 shade structures and then she can submit a request for payment in July.

VP of Programs/Fundraising –Tracy Edick:

1. Tracy advised that the check from the Hurricanes Fundraiser was mailed on April 20. We earned \$1,628.00. Holly Grove was the third top school for ticket sales in the amount of \$7,638.00. Ms. Soltiz's fifth grade class sold the most tickets and will have a Goodberry's ice cream party soon. All students who sold 4 or more tickets will receive a goodie bag. This year the PTA has to pick up the goodie bags as they will not be delivered like last year. Carolyn Nelson asked for a "blurb" regarding this activity for the Newsletter.
2. Brenda Priest reported that the Sock Hop was a huge success. We bought in over \$5,000.00!! Brenda will maintain her notebook on the event for the next chair. Brenda advised that she had several recommendations from parents to sell chicken nuggets in addition to chicken sandwiches. Mrs. Thomas added that she had a few parents mention that the PTA should consider peanut allergies when determining food for school events. Chick-fil-A prepares their chicken in peanut oil.
3. Brenda shared that Dominos Pizza in Holly Springs is willing to come to Holly Grove functions and hand out bite size pieces of pizza. The manager would like to participate in our next large event. He also stated that he would have a special offer for End of Year (EOY) classroom pizza parties.
4. Summer Kelly added that Kohl's Department Store will donate staff to help at school events and also provide grants. She suggested that we utilize them for our Family Fun Day.
5. Candy Richards reported that Target also provides grants for school functions. The application can be found on their website.
6. Evelyn Wing advised that the School Store will be closed during the month of June.

Mrs. Thomas/Holly Grove Staff:

1. Mrs. Thomas reported that she had no new information to share.
2. Mrs. Thomas shared that Mrs. Tutell was a semi-finalist for Teacher of the Year but, unfortunately, did not make the final ten.

New Business:

1. Jennifer Bonnet is coordinating Teacher Appreciation Week and is requesting an additional \$500.00. While there is a current budget of \$1,000.00 for this event, there will be activities for 2 weeks in order to accommodate teachers on all tracks. Teacher Appreciation Week will be held from May 4-8 for Tracks 1, 2 & 4 and on May 25-29 for Track 3. These dates will be for students to show their appreciation to their teachers. The special treats/activities for the teachers (provided by the PTA) will be held during both weeks. The bulletin board outside of the cafeteria will be decorated and fliers will go home in Tuesday folders on April 28 and May 19, respectively. Events for the celebration will include: Monday (room mom to provide a basket for teachers to collect fruit brought in by students); Tuesday (children/parents to send in letters of appreciation to their current or past teacher); Wednesday (room mom to provide vase to collect flowers); Thursday (children to bring their best manners and behavior); Friday (children bring in a treat for their teacher). In addition, on Thursday of each week the teachers will be treated to 10 minute hand massages provided by Divine Aesthetics (complimentary). The downstairs conference room will be transformed into a "spa". There will also be a Chocolate Fountain in the downstairs teacher lounge on May 7 and in the upstairs teacher lounge on May 28. (The fountain is being donated by Chocolate In Motion). There will also be raffles for the following items: four \$65.00 Divine Aesthetics gift certificates, four gift filled mugs from Abigail's Florist, 2 fresh flower arrangements and four \$50.00 Stone's Gift Cards. Brenda made a motion to approve an additional \$500.00 to the Teacher Appreciation budget. Tracy seconded the motion and it passed unanimously.
2. Brenda Priest advised that she will not be handling the PTA's website next year but recommended that we find another domain purchase site. They have experienced a few problems with the service from godaddy.com. At the same time, she suggested that we re-register the domain name for another year at a cost of \$11.00 which allows us to keep our website name. Brenda will submit a bill for payment. The website is currently hosted at bluehost.com. Brenda has been paying for the hosting costs as well. Brenda suggested that we re-new this service at a cost of \$7.95 for a year or \$6.95 for 2 years. The site is currently running on Wordpress with MySQL backend. Once this is set up, little or no technical skill is required to maintain and update content on the site. Brenda advised that she is willing to help with the transfer of the domain and the site content. Brenda has offered to meet with the new Webmaster for lessons at an agreeable time. The board should allocate approximately \$25.00 for the website at this time.
3. If approved, Evelyn Wing would like to order "Holly Grove" folders for each student for the upcoming school year. She feels that this would be a way for the School Store to give back to the students. There is no surplus from the school store yet as they are still paying for the cart. With the student population estimated at 753 for next year, it is suggested that we purchase 1,000 folders at a cost of \$710.00. (1,500 folders would be \$910.00). We can order 2 colors (purple and orange) and the folders will have a hedgehog design on the front. The order needs to be submitted before June in order to obtain the "early bird" price. After some discussion, it was suggested that these folders be utilized for Tuesday folders as many teachers have their own guidelines/requirements for homework folders. Each student will be provided with one folder and if they need another one, they must purchase it for \$1.00. Mrs. Thomas advised that she would request feedback from the teachers regarding the folders.
4. Brenda Priest advised that she would like to chair the Read Across America program for the upcoming school year. If the new PTA Board should approve this, she would also like a budget in an amount yet to be determined.
5. Cheryl Karlos requested re-imbursement for expenses related to the Book Fair, which was held in February. Cheryl had a budget of \$1,200.00. Wild Man Dan was \$625.00. Post-Net copying expenses were \$371.53 and Cheryl had additional expenses of \$397.73. There is a difference of \$194.26. Tracy made a motion to cover the approximate \$200.00 in expenses. Evelyn seconded the motion and it was approved unanimously.
6. Laurie advised that Dr. Penny provided the meal for the Advisory Committee Meeting, which was held in December. Laurie would like to provide reimbursement for these costs. Brenda made a motion to reimburse Dr. Penny for these expenses that are estimated at \$100.00. Carolyn Nelson seconded the motion and it passed unanimously. After the meeting and upon a review of previous meeting minutes, Candy Richards discovered that we had voted to cover the costs of the dinner (in the amount of \$100.00) at the October 21, 2008 PTA meeting. At this meeting, Laurie advised that the funds could be taken from the Hospitality Committee's budget. The motion was approved unanimously at that time.
7. When the permanent Message Board was ordered, we did not realize that it did not come with legs. The legs were delivered and paid for by the school. We need to vote on approving the additional funds with which we will reimburse Mrs. Thomas. Tracy made a motion to approve the purchase and reimbursement of the legs. Brenda seconded the motion and it was approved unanimously.

Holly Grove Elementary PTA Executive Board Meeting Minutes
April 21, 2009

Next Meeting:

1. A General PTA Meeting will be held on Thursday, April 23, 2009 at 6:20pm in the multi-purpose room.
2. An Executive Board Meeting will be held on Tuesday, May 19, 2009, at 6:30pm in the media center. Everyone is welcome to attend.

Adjournment:

1. 10:23am